



**Board of Trustees Meeting**  
**Regular Meeting**  
December 7<sup>th</sup>, 2023  
Minutes  
10:00 am

**Members Present:**

Rod Waeckerlin, *President*  
Mark Kostovny, *Vice President*  
Jerry Steele, *Secretary*  
Garry Goergen, *Treasurer*  
Lisa Engstrom, *Member*

**Administration:**

Rex Walk, *Interim Chief Executive Officer*  
Wayne Colson, *Interim Chief Financial Officer*  
Woody White, *Ovation Healthcare (via Zoom)*  
Alexis Martinez, *Executive Assistant*

**Guests:**

Abbi Forwood, *Legal Counsel (via zoom)*  
Janessa Mann, *Director of Inpatient Services*  
Stephanie Hinkle, *Director of Marketing and Communications*  
Dr. Duane Abels, *Medical Executive Chairman*  
Dr. Mikesell, *Chief of Staff*

**Motion to go into the Board of Trustees Public Meeting:**

**Employee of the Month (December):** Alex Martinez, *Operating Room Registered Nurse*

**Old Business:**

The Board of Trustees requests to table Senior Life Solutions until the beginning of the year.

Mr. Miller advised that the cost report was filed on November 30<sup>th</sup>, 2023. There is an anticipated \$586,000 owed back. This is estimated in 60-90 days to collect. This includes the \$500,000.00. MHCC cannot pay until the fiscal year of 2022. DZA opened fiscal year 2022 anyway. Mr. Miller states that we will collect \$300,000 from fiscal year 2022. President Waeckerlin questioned if MHCC can eventually receive any of it. Mr. Walk stated that we will see the funds.

Visiting Specialist Updates: This is currently tabled. In Mrs. Webster's board report, documentation of conversation with Pat Davis was included. It validated that MHCC does not need to change the structure. The Visiting Specialist clinic is clear without need to alter codes. Mr. Davis will provide further clarity in the next Board of Trustees meeting regarding the building and the findings.

President Waeckerlin questioned if Dr. Abels helped with the revisions of the Medical By-Laws. Dr. Abels did, in capacity. The revisions fall into the applicable and appropriate guidelines. Ms. Forwood

states that the revisions made to the medical bylaws are simplistic. President Waeckerlin requests if the Board of Trustees would like to move to make a motion to approve or continue to review the revisions.

Rod Waeckerlin made a motion, and Mark Kostovny seconded the motion to table the medical executive bylaw revisions (all highlighted yellow). Motion carried unanimously.

### **New Business:**

#### New Policies

Mrs. Mann, Director of Nursing Inpatient Services arrived at the Board of Trustees Meeting. She reviews the policies that were included in the board packet. All of the swing bed policies are basic standard operating policies. They were extensively altered. Mrs. Mann reviews each and every policy with the board members. The policies presented align with skilled nursing facility policies. She reviews the various processes for LT101's, PASRRI, PASRRII. She requests that if the Board of Trustees has time, they tour upstairs where the swing beds will be located and extensive work has been completed on the 3<sup>rd</sup> floor. The Board of Trustees expressed that they do not feel comfortable approving these policies. They would like to have these policies sent to legal counsel for review. Mr. Kostovny questioned if Memorial Hospital of Carbon County can operate without them or if there is a possibility to complete a temporary policy until the other policies are passed. Mrs. Mann stated that historically, MHCC has never had legal review policies. President Waeckerlin stated that he would feel better if legal reviewed. Mrs. Forwood added that she promises to be prompt. In the future, policies that are non-clinical can go to her directly before presenting at the Board of Trustees meetings. Mrs. Mann explains that MHCC needs an internal process- MEC- Minutes reviewed/approved, Board of Trustees, and the Executive Assistant- Ms. Martinez final approval in MCN. She would like to assure that policies are directed to the correct channels. Mr. Kostovny questioned Mrs. Mann on which employees own the policies. She indicated that all managers review their own policies and there is a committee with an individual who controls the buckets. President Waeckerlin approves temporary contingent access. Mrs. Forwood states that she will have the policies completed and approved by today or tomorrow, as they should be fast policies to approve. The board members request that MHCC to create a policy for policies. If there are any changes to the policies, amendments will be made next Board of Trustees meeting.

Mark Kostovny made a motion, and Lisa Engstrom seconded the motion to send policies to legal counsel for review prior to Board of Trustee Meetings. Motion carried unanimously.

The Mindray monitor shattered with zero insurance. Mindray sent a new monitor.

HCAHPS Presented by Stephanie Hinkle, Director of Marketing and Communications:

HCAHPS information was previously not monitored efficiently and did not utilize its full capacity. Mrs. Hinkle started assisting Mrs. Baugh. Mrs. Hinkle reviews the HCAHPS dashboard with the Board of Trustees. The dashboard indicates how they rate the hospital. She continues to review percentages. Compliments to the nursing staff are given. Once a patient is discharged, a flyer with a follow-up phone call after you leave the hospital will be given to help improved the overall HCAHPS scores. A detailed report is presented of various timelines along with comparison reviews indicating MHCC's ratings. This allows the organization to review the negative and the positive. President Waeckerlin stated that the HCAHPS is much cleaner and he absolutely loved it. He commended Mrs. Hinkle and expressed his appreciation for all of her hard work. He questioned if MHCC can get the score above 28%. Mrs. Hinkle is hopeful that the score can increase soon. The HCAHPS can be utilized as a tool. Between September and October of 2023, there has been a total of 19 patients (inpatient/outpatient). A few of the graphs vary.



Patients have a choice to rate the hospital. Mrs. Hinkle indicates that HCAHPS will be presented on a monthly basis and sent to the Board of Trustees.

Gary Goergen made a motion, and Lisa Engstrom seconded the motion to follow the MEC recommendations and approve credentialing. Motion carried unanimously.

**Adjournment:**

Jerry Steele made a motion, and Gary Goergen seconded the motion to adjourn the Board of Trustees public meeting at 4:00 pm and to reconvene on January 4<sup>th</sup>, 2023. Motion carried unanimously.

The next Board of Trustees meeting will be on January 4<sup>th</sup>, 2023 at 10:00 am.

***Respectfully Submitted,***

Alexis Martinez, *MHCC Executive Assistant*  
Abbi Forwood, *Legal Counsel*