



Board of Trustees Meeting
Regular Meeting
June 26th, 2025
Minutes
10:00 am

Members Present:

Rod Waeckerlin, *President*
Jerry Steele, *Vice President*
Gary Goergen, *Treasurer*
Lisa Engstrom, *Secretary*
Dr. Stephanie Chiu, *Trustee*

Absent Members:

Administration:

Kerry Ashment, *Chief Executive Officer*
Stephanie Hinkle, *Chief Operating Officer*
Will Grant, *Interim Chief Financial Officer*
Joy Coulston, *Chief Financial Officer*

Guests:

Abbi Forwood, *Legal Counsel*
Brad Hamilton, *Ovation Healthcare Senior VP Finance*
Sue Dorsey, *Ovation (via Zoom)*
Paula Tucker, *Amplify (via Zoom)*
Dr. Duane Abels, *Chief Medical Officer*
John Espy, *Carbon County Commissioner*
Lisa Boston, *Interim Compliance Officer*
Pam Evert, *Controller*

Rod Waeckerlin, President, called the Memorial Hospital of Carbon County Board of Trustees meeting to order at 10:01 am. The Pledge of Allegiance and a moment of silence followed.

Amendment and Approval of Agenda:

Mr. Waeckerlin stated he would like to amend the agenda and move item 4. Financial Report to item 1. and enter into Executive Session after the Financial Report is reviewed.

Dr. Stephanie Chiu made a motion, and Gary Goergen seconded the motion to approve the agenda as amended. Motion carried unanimously.

Approval of Consent Agenda Items: Attachment (A)

Mr. Waeckerlin and the Board of Trustees thanked the managers for their hard work on their Consent Agenda reports.

Discussion: Mr. Steele thanked those involved for diligently working through the negotiations of the NaphCare contract. He also thanked Mr. Fuentes for his detailed clinic report and recognized the increased volumes in Ancillary Services. Mr. Steele inquired about the status of the State Survey and

inquired about the status of the debt owed to Pipeline Pharmacy, which Mr. Grant stated has since been resolved. Ms. Engstrom was seeking clarification regarding the charges related to the Pain Clinic.

Lisa Engstrom made a motion, and Gary Goergen seconded the motion to approve the Consent Agenda as presented. Motion carried unanimously.

Approval of Board of Trustees Open Session Minutes from May 22nd, 2025:

Gary Goergen made a motion, and Lisa Engstrom seconded the motion to accept the minutes from the regular meeting on May 22nd, 2025, as presented. Motion carried unanimously.

Welcome: Dr. Stephanie Chiu, *Board Trustee* and Joy Coulston, *Chief Financial Officer*

- Mr. Waeckerlin welcomed Dr. Stephanie Chiu and Ms. Joy Coulston to Memorial Hospital of Carbon County. Dr. Chiu was appointed to the Board of Trustees by the Carbon County Commissioners and Ms. Coulston was recently hired as the permanent Chief Financial Officer for the Hospital.

Employee of the Month presented by Rod Waeckerlin, *Board President*:

- President Waeckerlin recognized Alex Folsom, OR/SSU RN as the June Employee of the Month. Ms. Folsom provides excellent care for our patients and goes above and beyond for her coworkers daily.

Open Discussion/Citizen Participation

- No business was brought before the Board of Trustees.

Ovation Healthcare Report presented by Brad Hamilton, *Ovation Healthcare, Vice President*:

- Mr. Hamilton reported that he met with his team internally and resources are on standby for any growth or expense needs.

Financial Report: Will Grant, *Interim Chief Financial Officer*

- Mr. Grant introduced Ms. Coulston and thanked Ms. Evert for being in attendance assisting with the budget proposal. Mr. Grant reviewed the financials for April 30th and May 31st, 2025. He reviewed the departmental stats and explained the significance of how they tie to increased and decreased revenues.

Mr. Grant reported the total Patient Revenues for April: \$5,155,299 and May: \$5,106,074; Net Patient Revenue for April: \$2,661,798 and May: \$2,570,656; Net Operating Revenue for April: \$2,761,835 and May: \$2,683,822; Total Operating Expenses for April: \$2,804,770 and May: \$2,582,061; and Net Income for April: -\$93,801 and May: \$71,364.

Discussion: Mr. Grant said he feels more comfortable with the current financial statement. Many corrections were made up to March 2025. Mr. Grant stated that MHCC is improving their finances, however, there is still the bad debt that needs addressed. Mr. Waeckerlin noted the progress with the clean claim rate and thanked Mr. Grant and his team for making improvements with those metrics. There was a discussion regarding the benchmarks for contractual percentages, trends, and how to control cash during the summer months when volumes are down.

Mr. Steele inquired about the one-time Medicaid payment from the State. Mr. Ashment stated there was a meeting with Mr. Stefan Johansson and the funds should have been released in June. Administration will follow up should there be no movement.

Dr. Stephanie Chiu made a motion, and Lisa Engstrom seconded the motion to approve the Financial Summary for the period ending April 30th, 2025, and May 31st, 2025, as presented. Motion carried unanimously.

Jerry Steele made a motion, and Gary Goergen seconded the motion to approve the vouchers for the period ending May 31st, 2025, as presented. Motion carried unanimously.

Budget Proposal: Will Grant, *Interim Chief Financial Officer*

- Mr. Grant presented the Budget Proposal for FY 2025 – 2026. Mr. Grant noted that there was not a previous budget or variances to review and compare this budget to, and as a result, many items within the budget are assumptions. Mr. Grant also reviewed the Stats File and explained the projections by department. He also reviewed the FTE report with the Board of Trustees and explained any variances. The final piece that was presented was the FY 2025 Income Trend.

Mr. Grant asked the Board to redact their motion to approve the 5% increase ATB from the May meeting and asked to approve a 4% increase in charges instead. This is due to certain terms defined in the Blue Cross Blue Shield Payer Agreement.

Discussion: Mr. Grant noted that he built \$500,000 into the budget for County funding that was presented to the Carbon County Commissioners; however, that amount will need to be changed to \$160,000 based on the funds the Carbon County Commissioners allotted for the Hospital.

Commissioner Espy suggested including the percentage of the budget that's been spent to allow for a quick snapshot and to better track spending per department. Ms. Coulston stated that she is used to seeing that and will work towards that on the next budget. She would also like to start variance reporting for the departments, which will also help track spending in areas.

Ms. Coulston stated that she would like to form a Finance Committee. Dr. Chiu expressed interest in participating in the committee.

The Board thanked Mr. Grant for his work on the budget.

Gary Goergen made a motion, and Lisa Engstrom seconded the motion to approve the Budget Proposal as presented. Motion carried unanimously.

Gary Goergen made a motion, and Lisa Engstrom seconded the motion to acknowledge the 5% across the board increase and change it to 4% effective July 1st, 2025.

Break: 11:10 am – 11:23 am.

Motion to Move to Executive Session & Recess Board of Trustees Public Meeting

Dr. Stephanie Chiu made a motion, and Lisa Engstrom seconded the motion to move the Board of Trustees to Executive Session. Motion carried unanimously.

The Board convened to Executive Session at 11:24 am to discuss personnel issues and to consider or receive any information classified as confidential by law.

Motion to Move to Board of Trustees Public Meeting & Recess Executive Session: (Lunch Training)

Lisa Engstrom made a motion, and Gary Goergen seconded the motion to resume the Board of Trustees Public Meeting at 12:46 pm. Motion carried unanimously.

- **Board of Trustees Board Training**

Ms. Boston provided training to the Board of Trustees that explained their roles and responsibilities, in addition to how to address staff when approached about issues. Ms. Boston encouraged the Board to ask staff to bring issues to the attention of their immediate supervisor and follow the chain of command. Additionally, Ms. Boston asked the Board to consider rescinding the resolution, 100-12 Workplace Openness and Communication, as to avoid confusion for staff and again, allow for the proper chain of command to be followed.

Motion to Move to Executive Session & Recess Board of Trustees Public Meeting

Gary Goergen made a motion, and Jerry Steele seconded the motion to move the Board of Trustees to Executive Session. Motion carried unanimously.

The Board convened back into Executive Session at 1:30 pm to discuss personnel issues and to consider or receive any information classified as confidential by law.

Motion to Move to Board of Trustees Public Meeting & Recess Executive Session:

Dr. Stephanie Chiu made a motion, and Lisa Engstrom seconded the motion to resume the Board of Trustees Public Meeting at 1:36 pm. Motion carried unanimously.

Medical Staff Report: Dr. Duane Abels, *Chief Medical Officer*

- Dr. Abels provided the Medical Executive Committee report. He reviewed the new MEC chairs, noting that Dr. Lincoln Westfall is the new Chief of Staff.

Credentialing will be presented in Executive Session.

Operational Report: Kerry Ashment, *Chief Executive Officer* and Stephanie Hinkle, *Chief Operating Officer*

- Mr. Ashment thanked those who helped organize the Board of Trustee meetings. Mr. Ashment provided updates surrounding the ongoing Community Stakeholder meetings and explained the goals and impacts the meetings are having.

Departments can expect to meet with the Finance team to review budgets, expectations and have an opportunity to ask questions. Mr. Ashment noted the improvements with the weekly deposits; focus will remain on building and maintaining census, community engagement and revenue growth.

Mrs. Baugh continues to meet with departments to prepare for the State Survey. Mr. Ashment informed the Board that a complain survey was conducted on June 9th; the release of the findings are expected soon.

Mrs. Hinkle stated to the Board that she will be providing a six-month Master Plan update at the July meeting. She also provided an update about the funds raised for the Golf Tournament.

Ovation Report: Brad Hamilton, *Ovation Healthcare Vice President*

- Mr. Hamilton gave an update on the projects that are taking place between Ovation and MHCC. Supply Chain support continues to be ongoing. Mr. Hamilton suggested that contracts should be reviewed to ensure MHCC is capturing the highest amount of savings possible.

New Business:

- **Contract Approval**

- a. BD Pyxis Agreement, Thomas Sturm, *Director of Pharmacy*
Mr. Sturm presented the amendment and answered questions from the Board of Trustees.

Jerry Steele made a motion, and Lisa Engstrom seconded the motion to approve the BD Pyxis agreement as presented. Motion carried unanimously.

- b. Cervey Split-Bill Agreement, Thomas Sturm, *Director of Pharmacy*
Mr. Sturm presented the agreement and answered questions from the Board of Trustees.

Jerry Steele made a motion, and Dr. Stephanie Chiu seconded the motion to approve the Cervey Split-Bill Agreement as presented. Motion carried unanimously.

- c. Procuity 340BDirect+ Administration Agreement, Thomas Sturm, *Director of Pharmacy*
Mr. Sturm presented the amendment and answered questions from the Board of Trustees.

Jerry Steele made a motion, and Dr. Stephanie Chiu seconded the motion to approve the Procuity 340BDirect+ Administration Agreement as presented. Motion carried unanimously.

- d. SCWEMS Mutual Aid Agreement, Daniel Starr, *Director of EMS*
Mr. Starr presented the amendment and answered questions from the Board of Trustees.

Discussion: Dr. Chiu inquired about a meet-and-greet with the Emergency Room providers. Mr. Starr stated it could be arranged.

Lisa Engstrom made a motion, and Dr. Stephanie Chiu seconded the motion to approve the SCWEMS Mutual Aid Agreement as presented. Motion carried unanimously.

- e. NaphCare, Will Grant, *Interim Chief Financial Officer*
Mr. Grant reviewed the agreement with the board. There are still two items in negotiations, but they should be finalized in the near future.

Lisa Engstrom made a motion, and Jerry Steele seconded the motion to approve the NaphCare agreement pending legal review and revision by both parties (NaphCare and MHCC). Motion carried unanimously.

- **Policy Approval**

- a. Special Purchase Order Requisitions, Abbie Webster, *Executive Assistant*
Mrs. Webster presented the policies to the Board and noted the changes within the policies.

Jerry Steele made a motion, and Lisa Engstrom seconded the motion to approve the Special Purchase Order policy as presented. Motion carried unanimously.

- b. Purchase Request Authorization, Abbie Webster, *Executive Assistant*
Mrs. Webster presented the policies to the Board and noted the changes within the policies.

Lisa Engstrom made a motion, and Dr. Stephanie Chiu seconded the motion to approve the purchase Request Authorization policy as presented. Motion carried unanimously.

- c. Hospital Evacuation Plan, Abbie Webster, *Executive Assistant*
Mrs. Webster presented the policies to the Board and noted the changes within the policies.

Dr. Stephanie Chiu made a motion, and Lisa Engstrom seconded the motion to approve the Hospital Evacuation Plan as presented. Motion carried unanimously.

- **PTO Buyback: Aimee Hickman, Director of Human Resources**

Ms. Hickman presented the board with an update on PTO buy back for staff. The total amount issued is \$29,000 and 11 staff members participated. This opportunity is offered in both June and December.

- **Resolution of Support for Memorial Hospital of Carbon County Trauma Program**

Mrs. Webster informed the board that every three years there must be a Board signed resolution of support for the trauma program. This acknowledges that the Board is aware of the program and supports its operations.

Lisa Engstrom made a motion, and Dr. Stephanie Chiu seconded the motion to approve the Resolution of Support for Memorial Hospital of Carbon County Trauma Program. Motion carried unanimously.

- **Bank Account Resolution: Bank of Commerce & Rawlins National Bank**

The MHCC Board of Trustees grants Ms. Joy Coulston, Chief Financial Officer, signature authority and bank account access to accounts associated with MHCC at Bank of Commerce and Rawlins National Bank. Mr. Will Grant will be removed from having signature authority and bank account access for accounts associated with MHCC at the Bank of Commerce and Rawlins National Bank

The MHCC Board of Trustees authorized Dr. Stephanie Chiu to have signature authority for MHCC bank accounts associated with MHCC at the Bank of Commerce and Rawlins National Bank.

Jerry Steele made a motion, and Lisa Engstrom seconded the motion to approve the Bank Account Resolution for Bank of Commerce and Rawlins National Bank.

- **Rescind Resolution 100-12, Workplace Openness and Communication**

Per Ms. Boston's request, the Board of Trustees rescinds the resolution 100-12, Workplace Openness and Communication.

Lisa Engstrom made a motion, and Jerry Steele seconded the motion to rescind resolution 100-12, Workplace Openness and Communication. Motion carried unanimously.

Old Business:

There was no old business to bring before the Board of Trustees.

Credential Request for Memorial Hospital of Carbon County Privileges

- **Initial Appointments**

1. Jon Horn, MD: Radiology
Recommend appointment to Telemedicine Staff

Jerry Steele made a motion, and Lisa Engstrom seconded the motion to approve the Initial Appointment Request as presented. Motion carried unanimously.

- **Reappointments**

1. Richard Bentley, MD: Radiology
Recommend Reappointment to Telemedicine Staff
2. Susan Waterman, MD: Psychiatry
Recommend Reappointment to Telemedicine Staff
3. Aisha Ahmed, MD: Psychiatry
Recommend Reappointment to Telemedicine Staff

Jerry Steele made a motion, and Lisa Engstrom seconded the motion to approve the Reappointments as presented. Motion carried unanimously.

- **Providers that are requesting to move from Courtesy Staff to Telemedicine Staff**

1. Justin Lamb, DO: Radiology
2. Roderick Willmore, MD: Radiology
3. Brett Talbot, MD: Radiology
4. Dirk Bigler, DO: Radiology
5. Myka Veigel, DO: Radiology

Jerry Steele made a motion, and Lisa Engstrom seconded the motion to approve the providers request to transition from Courtesy Staff to Telemedicine Staff. Motion carried unanimously.

Approval of Executive Session Topics

- There were no Executive Session topics to approve.

Adjournment:

Dr. Stephanie Chiu inquired about moving the board meetings to noon. It was decided to leave the meetings as is until they become shorter and then the Board will take the request into consideration again.

Jerry Steele made a motion, and Lisa Engstrom seconded the motion to adjourn Board of Trustees public meeting at 2:45 pm with no further business coming before the Board. Motion carried unanimously.

The next Board of Trustees meeting will be July 24th, 2025.

Respectfully submitted.

Abbie Webster, *Executive Assistant*

Lisa Engstrom, Board of Trustees, *Secretary*